



Winthrop School Committee
Winthrop, Massachusetts

A regular meeting of the Winthrop School Committee was held on Monday, September 10, 2018 in the Neil Shapiro Center for Performing Arts, Winthrop High School, 400 Main Street, Winthrop, MA. The Chair called the meeting to order at 6:00pm.

ROLL CALL

Present: Mr. Fabiano, Mr. Martucci, Ms. Powell, Ms. Swope, Mr. Vecchia, Mr. Perrin, Mr. Capobianco

Also meeting with Committee:

Lisa Howard, Superintendent of Schools

Susan Eccles, Office Manager

Patricia Hames, Executive Secretary to the Superintendent of Schools

Mrs. Howard led the committee in the Pledge of Allegiance.

A Moment of Silence was held for Mary Kelley, who recently passed away. Mrs. Kelley retired in 2011 with 29 years of service as an elementary school teacher.

PUBLIC COMMENT

GENERAL INFORMATION & RECOMMENDATIONS

Delegates & Visitors

None

MINUTES

Mr. Capobianco made a Motion to approve the Minutes of August 20, 2018. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia- yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

FINANCIAL & BUSINESS PROCEDURES

Mr. Perrin made a Motion to approve Warrant SVW19-4 in the amount of \$208,548.40. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-abstain, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. The Motion passes with one abstention.

Mr. Martucci made a Motion to approve Payroll Warrant SPW18-28 in the amount of \$153,794.60.

Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-abstain, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. The Motion passes with one abstention.

Mr. Perrin made a Motion to approve the budget transfers as presented in the amount of \$22,015.36.

Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

BUILDINGS & GROUNDS

The following requests were before the committee for approval: William P. Gorman Fort Banks PTO, Spooky Social, Math Night, Movie Night, Literacy Night, Lucky Bingo, Spring Social, Ice Cream Social; Boston Tae Kwon Do Academy, Belt Ceremony.

Mr. Perrin made a Motion to approve the requests as presented. Mr. Martucci seconded the Motion. Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia -yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

GENERAL REPORTS

SUPERINTENDENT'S REPORT

Superintendent Howard reported that Opening Day went very well. The committee will receive a copy of the Strategic Plan to review and prepare for a vote at the next committee meeting. Enrollment is up to 2018 and we have five students who are being home schooled. All staff are participating in Civil Rights Training. As of today, we are 98% compliant with the training. All staff is being trained in ALICE Training and we plan to have everyone trained by the end of September. The Superintendent and Chief Delehanty will conduct a Parent Forum regarding the ALICE Training on September 26th. The elementary school forum will be at 6:00pm and the middle/high school forum will be at 7:00pm.

We are using a van to transport our students who live beyond 2 miles. 23 students were eligible and as of today we are transporting 10 students. There are two shifts. The William P. Gorman Fort Banks School is one run with six students, the second run transports the Arthur T. Cummings and Middle School students.

We have advertised for Crossing Guards on School Spring, sent notices to parents at the elementary schools, re-posted and have asked E.S.P.'s to help. We have one Crossing Guard. We have identified critical locations. We will work with the Town Manager and Chief Delehanty to come up with some new ideas and a plan.

We have tightened up our enrollment criteria and we are enforcing the guidelines. We have come down hard on the process. Officer Armitstead is conducting residency checks. It is difficult once a child is in the school to remove them. The law is clear. Where the child lays their head at night is where they attend school.

Fire & Police have conducted building walkthroughs with the custodians. Custodians are working with the Facilities Manager to review action plans. We have looked at 32 areas of safety. There were several recommendations and a list of items from both Chiefs. We will put together a rollout plan with the Facilities Manager which will be provide to the Buildings & Grounds Sub-committee.

The ATC Playground Committee Meeting is scheduled for the 20th at 1:00pm. Looking at capital request that we have put in. We have additional information from another vendor and we have all new swings which is now compliant. We have work to do with the slide. The slide that is locked down for non-use is no longer being made. We are looking for a retrofit, another opinion.

Miller Field administration should be addressed at the next Buildings & Grounds Sub-committee. Winthrop Youth Football rented the field over the weekend. Overall it was great. HS boys came to watch the younger players. We had some difficulty with oversight. The number of people on the field was not enough for the crowd who showed up. One person at the gate could not manage the people brining in food, etc. We need to re-focus and the Athletic Director and the Field Administrator are going to have discussion regarding the cleanliness of the field, etc.

The Superintendent met with Debbie Kneeland, For Kids Only. They have been utilizing space at the WPG. They are looking for additional space. They feel the multipurpose room and cafeteria is not enough space. We have identified additional space for them. Paul Hodnett is reviewing the MOA.

PERSONNEL

Mary McGrail, E.S.P. at the William P. Gorman Fort Banks School, has submitted her letter of intent to retire after 20 years of service.

The following vacancies have been posted: Recess Monitor, ATC; Special Education Therapeutic Program Teacher, WMS; Crossing Guards, PPS Office.

NEW BUSINESS

Memorandum of Agreement with the WTA Nurses & E.S.P.'s Unit

The committee has reached a Memorandum of Agreement with the Winthrop Teachers' Association Nurses Unit and the E.S.P. Unit.

Ms. Powell made a Motion to approve the agreement with the E.S.P. Unit. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-abstain, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. The Motion passes with one abstention.

Mr. Perrin made a Motion to approve the agreement with the Nurses' Unit. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

Home School Applications

Mr. Martucci made a Motion to approve the home school applications. Mr. Vecchia seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia-yes, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote.

Strategic Plan

The Superintendent will provide the committee with a copy of the Strategic Plan for the next meeting.

UNFINISHED BUSINESS

Chromebook Policy

The Chromebook Policy is tabled and remains under Unfinished Business.

Solect Energy Development LLC Power Purchase Agreement

This agreement remains under Unfinished Business. The Town Manager will review the proposal and provide an update. Mr. Perrin stressed the need to look at insurance and the liquidation damage clause. Mr. Vecchia stated the Town Manager had concerns with the equipment and insurance.

PUBLIC COMMENT

- Shannon Vieira – truly concerned about class sizes in Kindergarten. I understand the Grade 3 is high too. Would like to see a seventh classroom added for Kindergarten.
- Two other parents spoke about the class sizes for Kindergarten and feel it is challenging.

The Superintendent is aware of the class sizes. There was a large number of enrollments in August. The Superintendent is meeting with Ms. Pearson tomorrow

PUBLIC RELATIONS

- Mr. Fabiano stated Friday night was a great night for the first home football game!
- Ms. Powell asks parents to get involved with PTOs and parent volunteer opportunities.

ADJOURNMENT

At 6:50pm, Mr. Martucci made a Motion to adjourn. Ms. Swope seconded the Motion.

Mr. Fabiano-yes, Mr. Martucci-yes, Ms. Powell-yes, Ms. Swope-yes, Mr. Vecchia, Mr. Perrin-yes, Mr. Capobianco-yes. A unanimous vote

Respectfully submitted,

Patricia Hames
Executive Secretary to the Superintendent of Schools

Documents used in this meeting:

- Agenda
- Solect Energy Development LLC Power Purchase Agreement
- Minutes of August 20, 2018
- Warrant SVW19-4 in the amount of \$208,548.40
- Payroll Warrant SPW18-28 in the amount of \$153,794.60
- Budget Transfers
- Expenditure Report
- Use of Building Requests
- Retirement Letter
- Job Postings
- Winthrop School Committee & WTA E.S.P. Unit Memorandum of Agreement
- Winthrop School Committee & WTA Nurses Unit Memorandum of Agreement

The above non-confidential documents can be found in the Superintendent's office, upon request.